

NWFSC Foundation Governance Committee Meeting
February 22, 2018 11:30 a.m.
Arpke Room # 315, Costa Leadership Institute, Niceville Campus

Members Present

Scott Jackson	Mitch Mongell
Don Litke	Steve Wolfrom

Staff Present

Serena Brown	Carla Reinlie
Cristie Kedroski	Annie Young
Jason Masters	

Absent: Melissa Pilcher, Donnie Richardson, Fred Thomas, Steve Wills

Call to Order: Mr. Mongell called the meeting to order at 11:39 am.

Approval of Minutes:

The minutes of the September 21, 2017 committee meeting were approved. **Motion to approve minutes, Maj Gen Litke; Second, Mr. Jackson. Motion carried unanimously.**

Review of Director Nominations

Mr. Mongell noted that a pool of five candidates were submitted to become NWF State College Foundation Board Members. The committee recommended that the board fill three to four board positions for fiscal year 2019 and expressed an interest to seek candidates based on 1) industry sector – representation in industry sectors not currently on the board; 2) diversity - to include ethnicity, gender, county representation; and 3) community influencers. After the discussion, the committee came to a consensus to approve all five candidates, Mr. Eric Aden, Mr. Walter Hooks, Mr. Gordon King, Mr. Jonathan Ochs and Mr. Ron Rayborne. Ms. Kedroski noted that next steps were to arrange a lunch meeting with them and their nominator to further discuss the opportunity and expectations for serving as a board member. She also noted that after the lunch meetings the governance committee is scheduled to reconvene on March 15 to create a 2018-19 slate of directors. **Motion to move all nominations forward, Maj Gen Litke; Second, Mr. Jackson. Motion carried unanimously.**

Foundation/College MOU

Mr. Mongell noted that based on a recent College operational audit finding it is necessary to create a written memorandum of understanding (MOU) between the Foundation and the College that outlines the mutual commitments between the two entities. He then presented a copy of the College operational audit finding and the draft MOU for the committee to review. Ms. Kedroski then gave a brief update on recent legislature and its effects on the Foundation now and in the future. She noted that staff is hopeful to present a final draft of the MOU to the full Foundation board at its meeting in April. **Motion to approve the Foundation/College MOU for presentation to the board, Mr. Wolfrom; Second, Maj Gen Litke. Motion carried unanimously.**

Strategic Plan vs. Fundraising Consultant

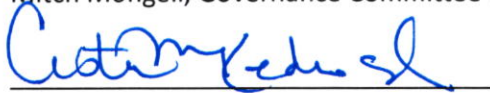
Mr. Mongell noted that the Foundation board discussed hiring a consultant in Spring 2018 to assist the Foundation with development of a new strategic plan. This action was to follow the college's development of a strategic plan under the guidance of Dr. Stephenson and the College Board of Trustees. Ms. Kedroski noted that the college's strategic plan provides strategic direction and priorities to the Foundation, and proposed instead that the Foundation board hire a fundraising consultant to assist with a feasibility study to lay the groundworks for a major gift campaign. After discussion, the committee agreed to approve the use of budgeted funds to hire a fundraising consultant, with an RFP for services led by the development committee. **Motion to acquire a fundraising consultant pending development committee approval, Mr. Jackson; Second, Mr. Wolfrom. Motion carried unanimously.**

Other Business

Ms. Kedroski mentioned that staff are having discussion with a current board member about serving in the Treasurer's position.

Adjournment: With there being no further business, the meeting was adjourned at 12:37 p.m.

Mitch Mongell, Governance Committee Chair



Cristie Kedroski, Secretary

Date

3-29-18

Date