

NWFSC Foundation Finance Committee Meeting
March 28, 2018 8:00 a.m.
Room 128, Learning Resource Center

Members Present

Bo Arnold	J.D. Peacock
Don Litke	Steve Wills
Jeff McInnis	Dewayne Youngblood

Staff Present:

Serena Brown	Jason Masters
Carla Reinlie	Annie Young

Others Present

Ray McGovern	Shane O'Dell
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Absent:

Jeff Floyd, Dennis Peters, Devin Stephenson, Steve Wills, Dewayne Youngblood

Call to Order:

Mr. McInnis called the meeting to order at 8:04 a.m.

Approval of Minutes:

The minutes of the January 31, 2018 meeting were approved as presented. **Motion to approve minutes, Dr. Arnold; Second, Maj Gen Litke. Motion carried unanimously.**

Review and Approval of February 28, 2018 Financials:

Ms. Brown presented the Statement of Financial Position, Statement of Activities and Investment Report as of February 28, 2018. Total assets are \$51,369,008 and Total Liabilities are \$6,396, bringing the Total Fund Balance to \$51,362,612. The Statement of Activities reflected \$4,586,921 in Revenues and \$2,092,902 in Expenditures for a total Net increase in Fund balance of \$2,494,019. Combined investment holdings with Merrill Lynch and Vanguard Wellington total \$46,852,422, allocated as 2.65% Cash & Cash Equivalents, 63.05% Equity, 10.88% Alternative Investments and 23.42% Fixed Income. **Motion to approve financials, Mr. Wills; Second, Dr. Arnold. Motion carried unanimously.**

Approval of Checks over \$5000:

Mr. McInnis also presented a listing of checks over \$5,000 from January 1 – February 28, 2018 for the committee to review. Ms. Brown then pointed out checks of significance. **Motion to approve checks over \$5000, Mr. Peacock; Second, Maj Gen Litke. Motion carried unanimously.**

Investment Report by the McGovern, O'Dell & Associates / Merrill Lynch:

Mr. McGovern presented a portfolio review as of March 27, 2018. In the past twelve months, the total portfolio is up 10.99%. Current holdings stand at 66.31% in equity, 19.87% in fixed income, 2.88% in cash and 10.94% in alternative investments. Mr. McGovern also presented the custom benchmark report from Blackrock which reflected a market value of \$38,889,483 as of February 28, 2018. The total Blackrock portfolio is up 0.01% year to date and up 8.84% since inception on February 26, 2013. Mr. McGovern noted that the market has started to see increased volatility in recent months and that it looks like it is here to stay. He also noted that recent tax reform has improved many organization's bottom line and then explained the

effect the recent market correction and the federal fund rate adjustments have played on the economy. He also touched upon the Foundation's investment portfolio and noted that the portfolio has been doing well since February's finance meeting. He lastly mentioned details on the new money market account that is being utilized due to its higher interest rate. Mr. Youngblood asked Mr. McGovern and Mr. O'Dell whether they could report back with more information on the makeup of the money market account. Maj Gen Litke also commended McGovern, O'Dell & Associates / Merrill Lynch for their recognition in Forbes. Mr. McGovern then thanked the RFP committee for retaining them as investment manager. **Motion to accept investment report, Dr. Arnold; Second, Mr. Peacock. Motion carried unanimously.**

Adjournment: There being no further business, the meeting adjourned at 8:31 a.m.



Jeff McInnis, Treasurer

7/17/18

Date



Cristie Kedroski, Secretary

5/16/18

Date