

NWFSC Foundation Finance Committee Meeting
July 23, 2019 8:00 a.m.
Room 301, SSC, Niceville Campus

Members Present:

Eric Aden	Don Litke
Bo Arnold	Jonathan Ochs
Wayne Campbell	Ken Wampler
Walter Hooks	Steve Wills

Staff Present:

Serena Brown	Melissa Wolf-Bates
Cristie Kedroski	Annie Young
Carla Reinlie	

Others Present:

Shane O'Dell	Ray McGovern
--------------	--------------

Absent:

Dennis Peters, Dewayne Youngblood

Call to Order:

Mr. Wampler called the meeting to order at 7:59 a.m.

Approval of Committee Meeting Minutes:

The minutes of the May 28, 2019 committee meeting were approved as presented. **Motion to approve minutes, Mr. Wills; Second, Dr. Arnold. Motion carried unanimously.**

Review and Approval of June 30, 2019 Financial Reports:

Ms. Brown presented the Statement of Financial Position, Statement of Activities and Investment Report as of June 30, 2019. She noted that the year-end financials will be presented at the Board meeting in August. Total assets are \$53,262,597 and Total Liabilities are \$44,235, bringing the Total Fund Balance to \$53,218,362. The Statement of Activities reflected \$5,230,108 in Revenues and \$3,394,129 in Expenditures for a total Net Increase in Fund balance of \$1,835,980. She added that support to the College increased by 48%. Combined investment holdings with Merrill Lynch and Vanguard Wellington total \$49,143,561, allocated as 5.66% Cash & Cash Equivalents, 58.07% Equity, 10.93% Alternative Investments and 25.35% Fixed Income. The budget was also presented as reference as decided at the last meeting. Ms. Brown noted that the Foundation was under budget for FY 2019 and did not have to dip into the \$10,000 contingency funds. **Motion to approve financials, Maj Gen Litke; Second, Mr. Hooks. Motion carried unanimously.**

Approval of Checks over \$5000:

Ms. Brown presented a listing of checks over \$5,000 from May 1 – June 30, 2019 for the committee to review highlighting notable expenses. **Motion to approve checks over \$5,000, Mr. Wills; Second, Mr. Ochs. Motion carried unanimously.**

Investment Report by McGovern, O'Dell & Associates/Merrill Lynch:

Mr. McGovern presented a portfolio review as of June 30, 2019. He presented the custom benchmark report from Blackrock, which reflected a market value of \$40,190,078 as of June 30, 2019, reminding the committee

that the Blackrock report is not a representation of the Foundation's entire investment portfolio with Merrill Lynch. Mr. McGovern noted that the Fed meets next week and no rate hike is expected but a possible rate cut. Investment allocations stand at 60.61% equity, 22.39% fixed income, 5.79% cash and 11.20% alternative investments at June 30, 2019. **Motion to accept investment report as presented, Dr. Arnold; Second, Mr. Wills. Motion carried unanimously.**

Facility Naming/New Endowments:

Ms. Brown presented the facility naming: \$150,000 for the Kay Litke Culinary Arts Greenhouse (a modern hydroponic greenhouse that will teach culinary students farm to table techniques). New endowments: \$25,000 for the Charlotte Arnold Fine Arts Scholarship (benefitting a visual or fine arts student with demonstrated financial need); \$15,000 for the AFC/Terry Comeau Endowed Scholarship (unrestricted). Ms. Kedroski presented the Twin Cities Woman's Club Scholarship for discussion as they are requesting to be grandfathered in with respect to the policy regarding protected classes. After some discussion it was decided to present it to the Board to move forward with the exception.

Foundation Board/Committee Meeting Schedule:

Ms. Kedroski presented a new proposed meeting schedule for the Foundation Board. The proposition is to decrease the Board meetings to once a quarter, which would decrease committee meetings from fifteen to twelve. She noted that the change would allow staff to focus on the additional meetings, trainings, orientations, and awareness sessions associated with the Major Gifts Campaign. After some discussion, it was decided to move the proposal to the Board with the understanding that the lines of communication would be open to maintain engagement.

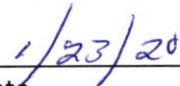
Adjournment: There being no further business, the meeting adjourned at 8:40 a.m.




Ken Wampler, Chair



Cristie Kedroski, Secretary



Date



Date